

Carolina Rook

From: Silas Halloran-Steiner
Sent: Friday, May 04, 2018 9:13 AM
To: Mary Starrett; Laura Tschabold
Cc: Keri Hinton; Carolina Rook; Desiree Lundeen; Lindsey Manfrin; Christina Malae; Amy Thorkildson; Marie Mcdaniel-Bellisario
Subject: Board Consideration: Additional Leave Without Pay for Employee #4238

Hi Mary and Laura,

Due to medical reasons, I am requesting Board authorization for Leave Without Pay (LWOP) for HHS employee #4238 from 2/20/18 through 7/19/18 with an anticipated return to work date of 7/20/18. While the nature of the leave is protected under Family Medical Leave Act or Oregon Family Leave Act, the employee has exhausted the protected leave available to them under these entitlements. The employee hopes to return at the conclusion of the medical treatment.

Keri/Carolina, please add this onto the Board Agenda for next week with the following suggested language:

“Authorize Leave Without Pay (LWOP) for employee #4238 from 2/20/18 to 7/19/18.”

Please let me know if you have any questions.

Thanks,

Silas Halloran-Steiner
Director, Yamhill County Health and Human Services Department
Phone: (503) 434-7523
Cell: (503) 435-7572
Fax: (503) 434-9846
627 NE Evans
McMinnville, OR 97128

Our Vision: People in Yamhill County live, work, learn, and play in safe communities that support wellness and dignity.

Our Mission: To promote the public's physical, emotional and social well-being through services, prevention, education, and partnerships.



Like Yamhill County Public Health to stay informed.

This electronic mail may contain confidential information that is being transmitted to and only for the use of the recipients named above. Reading, disclosure, discussion, dissemination, distribution or copying this information by anyone other than the intended recipients or his or her employees or agents is strictly prohibited. If you have received the electronic mail in error, please immediately destroy it and contact me at 503-434-7523 x4740.

Accepted by Yamhill County
Board of Commissioners on
5/10/18 by Board Order
18-149