



"Excellence in Service"

Yamhill County Sheriff's Office

Sheriff Tim Svenson

535 NE 5th Street, Room 143, McMinnville, Oregon 97128-4595

Business Office: (503) 434-7506 • Fax: (503) 472-5330

Jail: (503) 434-7507 • Fax: (503) 434-7534 Email: sheriff@co.yamhill.or.us

MEMORANDUM

To: Yamhill County Board of Commissioners
Laura Tschabold, County Administrator
Desiree Lundeen, Human Resources Manager

From: Tim Svenson, Sheriff *Tim Svenson*

Date: January 31, 2018

Re: FY1718 Positional Authority Transfer – Sheriff (010-043)

Upon review of caseloads and available personnel, Enforcement Captain Bowdle and Operations Captain Ray have requested a change in the FTE position authority for 010-043-404.02 Deputy Sheriff and 010-043-404.08 Detective. After discussion with the captains, I agree that it is in the best interest of the Office to transfer 1.0 FTE and associated salary amounts from the Deputy Sheriff line to the Detective line. While detectives are considered an assignment within our office, for budgeting purposes they are listed as a separate GL line. The cost difference between a deputy and a detective can be absorbed in the budgetary allocation due to vacancies in the Deputy Sheriff line.

Therefore, I am requesting the Board authorize the movement of 1.0 FTE and associated salary amounts out of the Deputy Sheriff line and into the Detective line. The overall FTE for 010-043 will remain the same, as will the overall approved budget authority, but this reallocation will allow us to better serve the citizenry of the county based on the calls for service and caseloads.

Thank you for your consideration of this request.

TS:emw

cc: Ken Huffer, Deputy County Administrator
Becky Weaver, Finance Manager
Brandon Bowdle, Captain, Enforcement Division
Chris Ray, Captain, Operations Division

Accepted by Yamhill County
Board of Commissioners on
2/8/18 by Board Order
B.O. 18-37