

Keri Hinton

From: Silas Halloran-Steiner
Sent: Friday, September 29, 2017 8:27 AM
To: Mary Starrett; Laura Tschabold
Cc: Paul Partridge; Keri Hinton; Crystal Cox; Christina Malae; Terry Malay; Lindsey Manfrin; Amy Thorkildson; Desiree Lundeen
Subject: Board Consideration: Veterans Services mid-year adjustments
Attachments: 2017-18 Yamhill Veterans Memo 09202017.docx; 20170926075017552.pdf

Hi Mary and Laura,

In response to a \$4.35 million statewide funding increase for County Veterans Service Offices (CVSO) from Oregon Department of Veterans Administration (ODVA), I am requesting Board Consideration for the following changes and have outlined my rationale in greater detail in the attached memo:

1. Re-classify Office Specialist Technician position to Human Services Specialist I, Assistant County Veterans Services Officer (CVSO)
2. Add 1.0 Full Time Equivalent of Human Services Associate position management authority to Veterans and Disability Services Division

The legislative intent with this funding is that it "expands and enhances the local resources that counties already invest in their Veteran Service Offices." Specifically, the increase represents \$55,594 in local pass through funds. I have attached our ODVA fiscal award summary for 2017-2018 for reference. We are waiting on clarification from the Oregon Health Authority (OHA) as to how they will deploy \$2.5 million statewide that was allocated for veterans' mental health.

Given the additional dedicated funds, this midyear re-classification is necessary in order to increase volume of claims processed by CVSO, and ensure that we can improve office capacity to meet the needs of our Yamhill County veterans and their families. Adding 1.0 FTE of Human Services Associate will also provide capacity to increase community outreach.

Please let me know if you have any questions.

Keri/Cyrstal, please place this on next week's Board Agenda with the following suggested language:

"Re-classify Office Specialist Technician position to Human Services Specialist I, Assistant County Veterans Services Officer effective 10/9/17." 17-403

"Add 1.0 Full Time Equivalent of Human Services Associate position management authority to Veterans and Disability Services Division." 17-402

Thanks,

Silas Halloran-Steiner
Director, Yamhill County Health and Human Services Department
Phone: (503) 434-7523
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627 NE Evans
McMinnville, OR 97128

Accepted by Yamhill County
Board of Commissioners on
10-5-17 by Board Order
17-402 | 403



ADMINISTRATION
ADULT PROGRAMS
PUBLIC HEALTH PROGRAMS
FAMILY AND YOUTH PROGRAMS
DEVELOPMENTAL DISABILITIES

HEALTH AND HUMAN SERVICES DEPARTMENT

ADMINISTRATION

627 N.E. Evans – McMinnville, OR 97128 – Phone 503-434-7523 – Fax 503-434-9846 – TTY 1-800-735-2900

Date: September 29, 2017
To: Board of Commissioners, County Administrator
From: Silas Halloran-Steiner, Yamhill County HHS Director
Re: Yamhill County Veterans' Services Expansion, FY 2017-18

In response to a \$4.35 million statewide funding increase for County Veterans Service Offices (CVSO) from Oregon Department of Veterans Administration (ODVA), I drafted this proposal designed to best meet the needs of our Yamhill County veterans. The legislative intent with this funding is that it "expands and enhances the local resources that counties already invest in their Veteran Service Offices." Specifically, the increase represents \$55,594 in local pass through funds. Additionally, we are waiting on clarification from the Oregon Health Authority (OHA) as to how they will deploy \$2.5 million statewide that was allocated for veterans' mental health.

The current structure of our County Veterans Service Office consists of:

- Paul Partridge, Manager, .05 full time equivalent (FTE);
- Jerry Wilson sole ODVA-accredited CVSO, 1.0 FTE;
- Claudia Castro, Office Specialist Technician, .85 FTE;
- Lisa McCracken, part time Outreach Specialist, 0.4 FTE.

As Paul says, the team is "small yet mighty" and is mission-oriented in their service to Yamhill County veterans.

In August, Paul met with the team to discuss the increase in ODVA pass-through funding in order to gather input on how we could best enhance resources to serve the population. The recommendations are:

1. Re-classify current Office Specialist Technician (Claudia Castro) to Assistant CVSO.
 - Increase overall office capacity to process higher volume of claims.
 - Add technical skills in assistant position and enhance duties of CVSO.
 - Annual cost estimate \$3,600 ODVA funds.
2. Add a position which acts as Veterans Peer Support. This would increase our Veteran Outreach capacity from .4 FTE to 1.4 FTE. Duties could include:
 - Veterans Administration (VA) and other health services system navigation.
 - Volunteer coordination and continued connections with community partners.
 - Collaboration with HHS Community Outreach Specialists to address acute mental health needs.

Committed to supporting safety, wellness, and dignity for all

- Case management for veterans who are in transitions or need extra assistance through claims work or who might have other unmet health or social needs.
- Outreach to medical community to encourage referral of veterans to CVSOS related to diagnoses that could be service connected.
- Annual cost estimate \$51,994 ODVA funds, balance in OHA veterans mental health funds approximately \$30,000 annually.

Thanks for your continued support of the County Veterans Service Office. Please let me know if you have any questions.



**OREGON DEPARTMENT
of VETERANS' AFFAIRS**

**COUNTY APPLICATION FOR ODVA FUNDS
FY: JULY 1, 2017 TO JUNE 30, 2018**

This is a fillable form. Save the form to your computer, complete the form, print, sign, scan and send electronically.

A county must complete and submit this form along with the required documents listed below to the Oregon Department of Veterans' Affairs **no later than September 8, 2017** in order to receive state funds for the county's veteran services office. Please submit the documents to: CVSO-NSOFunding@ODVA.state.or.us.

SUBMIT TO: CVSO-NSOFunding@ODVA.state.or.us

FISCAL YEAR
July 1, 2017 to June 30, 2018

CONTACT INFORMATION

Oregon Department of Veterans' Affairs Statewide Veteran Services
700 Summer St NE Salem, OR 97301-1285
For questions, please call: (503) 373-2090

COUNTY
Yamhill

Budgeted Revenue for July 1, 2017 to June 30, 2018

ITEM	AMOUNT
County Funds	\$ 183,514.00
Carry forward of unspent budgeted funds from previous fiscal year (if any)	\$
ODVA Funds for 2017-18 (see enclosed chart)	\$ 128,534.00
Other Funds (Identify source)	\$
TOTAL REVENUE	\$ 312,048.00

Budgeted Expenditures for July 1, 2017 to June 30, 2018

TOTAL BUDGETED EXPENDITURES \$ 312,048.00

(NOTE: Budgeted expenditures should match budgeted revenue)

Required Documents

- A copy of the approved budget for county veterans services office for the fiscal year 2017-18.
- A copy of the actual revenue and expenditures for the prior fiscal year, if changed since submission with fourth quarter report.
- A brief summary of planned use of **increased legislative funding**
- If the county contracts for the provision of veteran services, attach a signed copy of the contract.

CERTIFICATION

By my signature below, I hereby certify the following: the county is applying for funds for the county veterans' service office from the Oregon Department of Veterans' Affairs; the county will use these funds only as provided in ORS 406.310 and ORS 406.450 – 406.460; the county will comply with the Oregon Administrative Rules in Chapter 275, Division 030 that govern these funds; and the county will submit quarterly reports of activities and expenditures to the Oregon Department of Veterans' Affairs no later than the 30th day of the month following the end of each quarter.

Printed Name of County Commissioner/Judge

MARY STARRETT

Signature of County Commissioner/Judge

Date Signed

9/20/17

Title of Signer

COMMISSIONER VICE-CHAIR

Email Address

starrettm@co.yamhill.or.us

Telephone Number

503-434-7501

ODVA APPROVED FOR FUNDING

Authorized Signature

Date

9/26/2017