

Yamhill County Park and Recreation Board
Meeting Minutes
Monday, October 20, 2008
Community Corrections Annex

Board Members Present: Roger Hall, Ron Nyman, Casey Rich, Bob Gang, Galen McBee, Mike Hale

Board Members Absent: Al Cronk (exc), Susan Mundy (exc)

Guests: Anne Lane, prospective Park Board member

Staff: Ken Huffer, Kathe Bonfield – Support Staff

<p>NEXT MEETING Monday, November 17, 2008 at 7:00 p.m. Community Corrections Annex</p>

Roger Hall brought the meeting to order at 7:00 p.m.

Introduction of Guests

- Ken introduced Anne Lane, prospective Park Board member. Anne has been employed by the McMinnville Park and Recreation Department since August 2001 and currently manages the Senior Center.
- Galen McBee explained the Park Board is an advisory board and not a policy board.

Motion was made and seconded to approve the minutes of the September 2008 meeting; motion carried.

- Meeting minutes and agenda will be sent to Park Board members in PDF format so all members will be able to open the documents.
- Minutes will be posted on the Parks website *after* approval by Park Board members at the next meeting. Website address is: www.co.yamhill.or.us/parks
- Galen stated he is still working on the series of bike routes around the county to be included on the website.

Tangleboxing

- Prize drawing was conducted.
- Results of the prize drawing will be posted on the Tanglebox website and winners will be notified by mail.
- Ken will also send out a press release.

Monroe Landing and Whiteson Landfill Area Proposal

- Quotes to develop a Park Master Plan for the site were very high.
- Ken will be looking at things that can be done in-house that won't require a master plan, i.e. trails, property, etc.
- The campground development and day use facility will require plans from landscape architects, etc.
- Trails already exist on the property, which will require minimal development.
- Ken and Commissioner Stern were invited to tour the adjacent property, which the owner may be willing to sell to the County.
- The adjacent property includes a large pond, trails, possibility of converting some of the established duck blinds to photography blinds, etc.
- Riverbend Landfill also has a track of land adjacent to the Whiteson Landfill, which includes enhanced wetlands as part of the mitigation for the landfill on the other side of the river.
- Riverbend Landfill has envisioned trails, wetland interpretation, etc. for that property.
- Ken met with Planning Director, Mike Brandt, who expressed enthusiasm for the plans Ken has for the site.
- Ken proposed the establishment of a steering committee comprised of a couple Park Board members, a couple citizen members and Sherrie Mathison from Solid Waste. The steering committee would meet regularly (frequency will vary and depends on tasks to be performed) to help shape the vision and scope of the proposal. The steering committee would then report on their progress at Parks Board Meetings.
- Galen McBee volunteered to serve as one of the Parks Board Members and Casey Rich volunteered to serve as one of the citizen members on the Steering Committee.

A motion was made and seconded to create a Steering Committee to help plan the development of the Whiteson Landfill; motion carried.

Stuart Grenfell Park Renovation

- Ken proposed using CIP funds to help improve the park with trail enhancements, replanting/restoration of trees to include big leaf maple and ash trees, native/riparian plant species, additional picnic tables and grills, drinking fountain, a designated pet area with a dog station, etc.

A motion was made and seconded that the Stuart Grenfell Park Renovation Proposal be recommended for implementation; motion carried.

Rogers Landing Grant Project Update

- Acceptable bids on the camera upgrades have been received and are under budget.
- There was a meeting with the engineers to do a survey and determine how to lay the conduit and get the lights set in. A locate will be done to determine where storm pipes and irrigation lines are located.

- Ken is maintaining contact with the State Marine Board regarding the project and it is still moving forward.
- There was discussion and concern regarding the amount of off-leash dog activity at the park.
- Ideas for improving the situation included a dog station; designated fenced off-leash area; increase the number of signs advising people to keep their pets on a leash; playgrounds for dogs, etc.

Board consensus also provided that staff should look at creating designated pet areas at other parks, where appropriate.

Ed Grenfell Park Picnic Areas

- Ken disbursed an aerial view of Ed Grenfell proposal with three designated picnic/event areas available for reservations. The plan also includes other picnic sites that will be available to the general public on a first come/first serve basis.
- Ken would like to change the rates to a flat fee depending on which of the three sites is reserved.
- Ken also proposed adding seasonal restrooms to the park as the current two vault restrooms are not sufficient for the increased summer usage.
- Ken will bring the written draft of the new reservation fee structure and policy back to the Park Board for a recommendation when it is done.
- Additional picnic tables and pedestal style BBQ grills have been budgeted in this year's budget.
- The water at Ed Grenfell will be turned off and winterized on October 31st; the cable barrier will be put up across the bridge to close vehicle access to the shelter; and one of the restrooms will be closed.

Deer Creek Park Wet-Prairie Restoration Project Update

- Disking and grading of 15 acres was accomplished last month as part of the wet prairie restoration project.
- Follow up herbicide application is the next step for some of the seed bank the disking and grading probably brought up, i.e. teasel and other non-natives that are being fought.
- Reseeding will be done next spring utilizing a no-till drill. Native seed collected during the last three years will be sown at that time.

Casey Rich's 2nd term on the Parks Board ends on November 1, 2008, so this is Casey's last meeting. Ken presented Casey Rich with a Certificate of Appreciation for his eight years of service on the Park Board.

Members voted to recommend to the Board of Commissioners that Anne Lane be appointed to serve as a Parks Board member.

Meeting adjourned.